

# **NOTICE OF 13<sup>th</sup> ANNUAL GENERAL MEETING**





### NOTICE OF 13<sup>th</sup> ANNUAL GENERAL MEETING

Notice is hereby given that the 13<sup>th</sup> Annual General Meeting (A.G.M.) of the Members of Megastar Foods Limited will be held on Friday, September 20, 2024 at 11.30 a.m. (IST) through Video Conferencing (VC) or Other Audio-Visual Means (OAVM), and the deemed venue for the AGM is Registered Office: Plot No. 807, Industrial Area, Phase-II, Chandigarh-160002 to transact the following businesses: -

### **ORDINARY BUSINESS: -**

- 1. To consider, approve and adopt the Standalone and Consolidated Audited Financial Statements of the Company for the financial year ended 31<sup>st</sup> March 2024 and the reports of the Board of Directors and Auditors thereon.
- 2. To appoint a Director in place of Mr. Vikas Gupta (DIN: 05123386) who retires by rotation and being eligible, offers himself for re-appointment as a Director.

Date: 09.08.2024 Place: Chandigarh for and on behalf of **MEGASTAR FOODS LIMITED** 

Sd/-VIKAS GOEL Chairman & Managing Director DIN: 05122585 Reg office: Plot No. 807, Industrial Area Phase-II, Chandigarh -160002



### <u>NOTES</u>:-

1. The Ministry of Corporate Affairs ("MCA") vide its General Circular Nos. 14/2020 dated 8th April, 2020, 17/2020 dated 13th April, 2020, 20/2020 dated 5th May, 2020, 10/2022 dated 28th December, 2022 and 09/2023 dated 25<sup>th</sup> September, 2023 (collectively referred to as "MCA Circulars") read with Securities and Exchange Board of India ("SEBI") circular nos. 12<sup>th</sup> SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May, 2020,  $15^{\text{th}}$ SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January, 2021, dated 13<sup>th</sup> SEBI/HO/CFD/CMD2/CIR/P/2022/62 May, 2022, SEBI/HO/CFD/PoD-2/P/CIR/2023/4 dated 5th January, 2023 and SEBI/HO/CFD/CFD-PoD-2/P/CIR/2023/167 dated 7th October, 2023 (collectively referred to as "SEBI Circulars"), permitted the companies for holding of the Annual General Meeting ("AGM") through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM"), without the physical presence of the Members at a common venue. In compliance with the provisions of the Companies Act, 2013 ("Act"), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), MCA Circulars and SEBI Circulars, the AGM of the Company is being held through VC / OAVM. The procedure for participating in the meeting through VC / OAVM is explained hereunder in the notes.

As the AGM is being held pursuant to the MCA and SEBI Circulars for General Meetings through VC / OAVM, the facility to appoint proxy will not be available for this AGM and hence the Proxy Form, Attendance Slip and Route Map for venue of AGM are not annexed to this Notice. However, a Body Corporate is entitled to appoint authorised representative to attend the AGM through VC / OAVM and participate thereat and cast their votes through evoting.

- 2. Institutional / Corporate Members (i.e. other than individual / HUF, NRI etc.) are required to send a scanned copy (PDF / JPEG format) of its Board or governing body Resolution / Authorization etc. authorizing the representative to attend the AGM through VC / OAVM on its behalf and to vote through remote e-voting. The said Resolution / Authorization shall be sent to the Company at cs@megastarfoods.com with copy marked to ajaykcs@gmail.com and helpdesk.evoting@cdslindia.com.
- 3. The information of the Director seeking re-appointment at the ensuing AGM is provided at **Annexure-A** to this Notice as prescribed under regulation 36(3) of the Listing Regulations and Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India.
- 4. In compliance with the MCA and SEBI Circulars for General Meetings, Notice of the AGM of the Company, inter alia, indicating the process and manner of e-voting and the Annual Report 2023-24 are being sent only through electronic mode to those Members whose e-mail address are registered with the Company / DP. Members may note that Notice has been uploaded on the website of the Company at <a href="https://www.megastarfoods.com/">https://www.megastarfoods.com/</a>. The Notice can also be accessed from the websites of the Stock Exchanges i.e BSE Limited and National Stock Exchange of India Limited at <a href="https://www.nseindia.com">www.nseindia.com</a> respectively and the AGM Notice is also available on the website of CDSL i.e <a href="https://www.evotingindia.com">www.evotingindia.com</a>.



- 5. As per regulation 40 of the Listing Regulations, requests for effecting transfer of securities shall not be processed unless the securities are held in the dematerialised mode, except for transmission or transposition or re-lodged for transfer of securities. Further, SEBI vide its circular No. SEBI/HO/MIRSD/RTAMB/CIR/P/2020/236 dated December 2, 2020 had fixed March 31, 2021 as the cut-off date for re-lodgement of transfer deeds and the shares that are re-lodged for transfer shall be issued only in demat mode. In view of this and to eliminate all risks associated with physical shares and for ease of portfolio management, Members holding shares in physical mode are requested to consider to dematerialise their holdings at the earliest, as it will not be possible to transfer shares held in a physical mode. Members can contact the Company or RTA for assistance in this regard.
- 6. Issue of shares in demat mode only: -

SEBI vide its notification dated January 24, 2022 amended certain provisions of the Listing Regulations inter alia pertaining to issue of shares in demat mode only. Further SEBI vide its circular No. SEBI/HO/MIRSD\_RTAMB/P/CIR/2022/8 dated January 25, 2022 issued operational guidelines for dematerialization of securities received for processing investor's service request.

- 7. The Company has engaged the service of Central Depository Services (India) Limited, for assisting the Members for casting of votes by remote e-voting as well as the e-voting system on the date of the AGM and VC facility shall also be provided by CDSL.
- 8. Members who have not registered their e-mail address so far are requested to register their email address for receiving all communications electronically including Annual Report, Notices, Circulars, etc. from the Company.

Members may also note that the Notice of the AGM and the Annual Report 2023-24 are uploaded and available on the website of the Company, the Stock Exchanges and CDSL at <u>www.megastarfoods.com</u>, and <u>www.evotingindia.com</u> respectively. The copies of the documents will also be available for electronic inspection during normal business hours on working days, from the date of circulation of this Notice up to the date of AGM. For any communication, the members may also send requests to the Company's investor e-mail id at <u>cs@megastarfoods.com</u>.

9. <u>Inspection of Documents</u>: - The Register of Directors' and Key Managerial Personnel and their shareholding maintained under Section 170 of the Companies Act, 2013, the Register of Contracts or Arrangements in which the Directors are interested under Section 189 of the Companies Act, 2013 will be available electronically for inspection by the Members during the AGM. Members seeking to inspect such documents can send an email to <u>cs@megastarfoods.com</u>.

#### 10. E-Voting (voting through electronic means):

I. The businesses as set out in the Notice shall be transacted through electronic voting system. In compliance with the provisions of section 108 of the Act read with the Companies (Management and Administration) Rules, 2014, Standard 2 of the Secretarial Standard on General Meetings and in compliance with regulation 44 of the Listing Regulations and pursuant to the MCA and SEBI Circulars for General



Meetings, the Company is pleased to offer the facility of voting through electronic means, to all its members to enable them to cast their votes electronically. The Company has made necessary arrangements with CDSL to facilitate the members to cast their votes from a place other than venue of the AGM ("**remote e-voting**"). The facility for voting shall be made available at the AGM through electronic voting and the members attending the meeting who have not cast their vote by remote–voting shall be able to exercise their right during the AGM. The facility of casting votes by a member using remote e-voting as well as e-voting at the meeting on the date of the AGM will be provided by CDSL.

In terms of provisions of section 107 of the Act, as the Company is providing the facility of remote e-voting to the members, there shall be no voting by show of hands at the AGM.

- II. The Members can join the AGM through VC / OAVM mode 15 minutes before the scheduled time for AGM and within 15 minutes after the scheduled time of the commencement of the AGM by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC / OAVM will be made available for 1,000 members on first come first served basis. This will not include large shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, the Nomination and Remuneration Committee and the Stakeholders Relationship Committee and the Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.
- III. The attendance of the members attending the AGM through VC / OAVM will be counted for the purpose of reckoning the quorum under section 103 of the Act.
- IV. A person whose name is recorded in the Register of Members and in the List of Beneficial Owners maintained by the depositories as on Friday, September 13, 2024 ("cut-off date") shall be entitled to avail the facility of remote e-voting or voting at the time of AGM. Persons who are not members as on the cut-off date should treat this notice for information purpose only.

The members who have cast their vote by remote e-voting prior to AGM may also attend the AGM, but shall not be entitled to cast their vote again.

The members whose names appear in the Register of Members and List of Beneficial Owners as on cut-off date are entitled to vote on Resolutions set forth in the Notice of AGM. Eligible members who have acquired shares after sending the Notice electronically and holding shares as on the cut-off date may approach the Company for seeking assistance for issuance of the User id and Password for exercising their right to vote by electronic means.

# V. Process for those members whose e-mail ids, mobile nos. are not registered with the Depositories:

i. Members holding shares in physical mode-please provide the necessary details like Folio No., Name of shareholder, scanned copy of the share certificate



(front and back), PAN (self-attested scanned copy of PAN card), Aadhaar (self-attested scanned copy of Aadhaar Card) by e-mail to **Company/RTA**.

- ii. Members holding shares in demat mode-please update your e-mail id and mobile number with your respective DP.
- iii. Individual members holding shares in demat mode-please update your e-mail id and mobile number with your respective DP which is mandatory for e-voting and joining the AGM through VC / OAVM through Depository.

## VI. Instructions for members for remote e-voting, e-voting during AGM and joining the AGM through VC/OAVM are as under:

- i. The remote e-voting period commences at 9:00 a.m. (IST) on Tuesday, September 17, 2024 and ends at 5:00 p.m. (IST) on Thursday, September 19, 2024. During this period members of the Company, holding shares either in physical mode or in dematerialized mode, as on the cut-off date i.e. Friday, September 13, 2024, may cast their vote by remote e-voting. The remote evoting module shall be disabled by CDSL for voting thereafter.
- ii. Pursuant to SEBI Circular No. SEBI/HO/FD/CMD/CIR/P/2020/242 dated December 9, 2020, under regulation 44 of the Listing Regulations, listed companies are required to provide remote e-voting facility to its members in respect of all members' resolutions.

Currently there are multiple e-voting service providers ("**ESPs**") providing evoting facility to listed companies in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the members.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to all the demat account holders by way of a single login credential, through their demat accounts/ websites of Depositories/ DPs. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication, but also enhancing ease and convenience of participating in e-voting process.

iii. In view of the aforesaid SEBI Circular dated December 9, 2020, individual members holding shares in demat mode are allowed to vote through their demat account maintained with Depositories and DPs. Members are advised to update their mobile number and e-mail id in their demat accounts in order to access e-voting facility. Pursuant to the aforesaid SEBI Circular dated December 9, 2020, login method for e-voting and joining virtual meetings for individual members holding shares in demat mode is given below: -



Type of Members	Login Methods
Individual member holding shares in demat mode with <b>CDSL</b>	<ol> <li>Users who have opted for CDSL's Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-voting page without any further authentication. The users to login to Easi / Easiest are requested to visit CDSL website <u>www.cdslindia.com</u> and click on Login icon &amp; New System Myeasi Tab.</li> </ol>
	2. After successful login, the Easi / Easiest user will be able to see the e-voting option for eligible companies where the e-voting is in progress as per the information provided by the Company. On clicking the e-voting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service provider's website directly.
	<ol> <li>If the user is not registered for Easi/Easiest, option to register is available at CDSL website <u>www.cdslindia.com</u> and click on login &amp; New system Myeasi Tab and then click on registration option.</li> </ol>
	4. Alternatively, the user can directly access e-voting page by providing Demat Account Number and PAN from a e-Voting link available <u>www.cdslindia.com</u> home page. The system will authenticate the user by sending OTP on registered Mobile and e-mail id as recorded in the Demat Account. After successful authentication, user will be able to see he e-Voting option where the e-Voting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual member holding shares in demat mode with <b>NSDL</b>	<ol> <li>If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following <u>URL:https://eservices.nsdl.com</u> either on a personal computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-voting services and you will be able to see e-voting page. Click on company name or e-voting service provider name and you will be redirected to e-voting service provider website for casting your vote during the remote e-voting period or joining virtual meeting and voting during the meeting.</li> </ol>
	<ol> <li>If the user is not registered for IDeAS e-Services, option to register is available at <u>https://eservices.nsdl.com</u> Select "Register Online for IDeAS" Portal or click at <u>https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</u></li> </ol>



	3. Visit the e-voting website of NSDL. Open web browser by typing the following URL: <u>https://www.evoting.nsdl.com/</u> either on a personal computer or on a mobile. Once the home page of e-voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-voting page. Click on company name or e-voting service provider name and you will be redirected to e-voting service provider website for casting your vote during the remote e-voting period or joining virtual meeting and voting during the meeting.
Individual member (holding shares in demat mode) login through their Depository Participants (DPs)	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-voting facility. After successful login, you will be able to see e-voting option. Once you click on e- voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-voting feature. Click on company name or e-voting service provider name and you will be redirected to e-voting service provider website for casting your vote during the remote e-voting period or joining virtual meeting and voting during the meeting.

**Important note:** Members who are unable to retrieve User ID / Password are advised to use Forget User ID and Forget Password option available at abovementioned websites.

Helpdesk for individual members holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL.

Login Type	Helpdesk Numbers
Individual members holding securities in Demat mode with <b>CDSL</b>	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <u>helpdesk.evoting@cdslindia.com</u> or call at toll free no.:1800 21 09911.
Individual members holding securities in Demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <u>evoting@nsdl.co.in</u> or call at: 022-4886 7000 and 022-2499 7000.

### iv. Login method for e-voting and joining AGM through VC/OAVM for <u>members other than</u> individual members holding shares in demat and physical mode is as under:

- 1. The members should log on to the remote e-voting website <u>www.evotingindia.com</u>.
- 2. Click on "Shareholders" module.



- 3. Now Enter your User ID
  - a) For CDSL: 16 digits beneficiary ID,
  - b) For NSDL: 8 Character DP ID followed by 8 digits Client ID,
  - c) Members holding shares in Physical Form should enter Folio Number registered with the Company.

OR

Alternatively, if the members are registered on CDSL's EASI/EASIEST e – service, a member can login at <u>http://www.cdslindia.com</u>. from login myeasi using its login credentials. Once a member successfully log in to CDSL's EASI/EASIEST e-services, click on e-voting option and proceed directly to cast its vote electronically.

- 4. Next enter the Image Verification as displayed and Click on Login.
- 5. If you are holding shares in demat mode and had logged on to <u>www.evotingindia.com</u> and voted on an earlier voting of any company, then your existing password is to be used.
  - For members holding shares in Demat and Physical mode other than individual members. Enter your 10 digit alpha-numeric \*PAN issued by Income Tax PAN Department (applicable for both, members holding shares in demat mode and members holding shares in physical mode). Dividend Bank Enter the Dividend Bank details or Date of Birth (DOB) (in dd/mm/yyyy format) as recorded in your demat account or in the Details company's records in order to login. OR Date of Birth If both the details are not recorded with the depository or company, (DOB) please enter the member id / folio number in the Dividend Bank details field.
- 6. If you are a first time user follow the steps given below:-

- 7. After entering these details appropriately, click on "SUBMIT" tab.
- 8. Members holding shares in physical mode will then directly reach the Company selection screen. However, members holding shares in demat mode will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is also to be used by the demat holders for voting on resolutions of any other Company in which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- 9. For Members holding shares in physical mode, the details can be used only for e-voting on the resolutions contained in this Notice.
- 10. Click on the EVSN for MEGASTAR FOODS LIMITED on which you choose to vote.



- 11. On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the resolution and option NO implies that you dissent to the resolution.
- 12. Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire resolution details.
- 13. After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- 14. Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- 15. You can also take a print of the vote cast by clicking on "Click here to print" option on the voting page.
- 16. If demat account holder has forgotten the login password, they should enter the User ID and the image verification code and click on Forgot Password and enter the details as prompted by the system.
- 17. Members can also cast their vote using CDSL's mobile app m-Voting. The m-Voting app can be downloaded from Google Play Store. Apple and Windows phone users can download the app from the App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while remote e-voting on your mobile.
- 18. Note for Non–Individual Members and Custodians:
- Non-Individual members (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to <u>www.evotingindia.com</u> and register themselves as Corporates.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to <u>helpdesk.evoting@cdslindia.com</u>.
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance Users would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login will be mapped automatically & can be delink in case of any wrong mapping.
- A scanned copy of the Board Resolution and/or Power of Attorney ("**POA**"), which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- Alternatively non-individual members are required to send the relevant Board Resolution/authority letter together with attested specimen signature of the duly authorised signatory, who are authorised to vote, to the Scrutinizer and to the Company, if they have



voted from individual tab and not uploaded same in the CDSL e-voting system for the Scrutinizer to verify the same.

19. If you have any queries or issues regarding attending AGM and e-voting from the e-voting system, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at <u>www.evotingindia.com</u> under help section or write an e-mail to <u>helpdesk.evoting@cdslindia.com</u>.

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Manager, CDSL, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai-400013 or send an e-mail to <u>helpdesk.evoting@cdslindia.com</u> or call on toll free no. 1800 21 09911.

A member can opt for only one mode of voting i.e. either through remote e-voting or e-voting at the meeting. If a member cast votes by both modes, then voting done through remote e-voting shall prevail.

- 20. Mr. Ajay K. Arora (C.P. No. 993 and M. No. 2191), Company Secretary, Chandigarh, has been appointed as the Scrutinizer to scrutinize the remote e-Voting process and casting vote through the e-voting system during the meeting in a fair and transparent manner.
- 21. During the 13<sup>th</sup> AGM, the Chairman shall, after response to the questions raised by the Members in advance or as a speaker at the 13<sup>th</sup> AGM, formally propose to the Members participating through VC/ OAVM Facility to vote on the resolutions as set out in the Notice of the 13<sup>th</sup> AGM and announce the start of the casting of vote through the e-voting system. After the Members participating through VC/ OAVM Facility, eligible and interested to cast votes, have cast the votes, the e-voting will be closed with the formal announcement of closure of the 13<sup>th</sup> AGM.
- 22. The Scrutinizer shall after the conclusion of e-voting at the 13<sup>th</sup> AGM, first download the votes cast at the AGM and thereafter unblock the votes cast through remote e-voting and shall make a consolidated scrutinizer's report of the total votes cast in favour or against, invalid votes, if any, and such Report shall then be sent to the Chairman or a person authorized by him, within 48 (forty eight) hours from the conclusion of the 13<sup>th</sup> AGM, who shall then countersign and declare the result of the voting forthwith.
- 23. The Results declared along with the report of the Scrutinizer shall be placed on the website of the Company at <u>www.megastarfoods.com</u> and on the website of CDSL at <u>www.evotingindia.com</u> immediately after the declaration of Results by the Chairman or a person authorized by him. The results shall also be immediately forwarded to the Stock Exchanges.



# v. Instructions for members attending the AGM through VC / OAVM and e-voting during AGM are as under:-

- 1. The procedure for attending the AGM and e-voting on the day of AGM is same as the instructions mentioned above for remote e-voting.
- 2. The link for VC / OAVM to attend AGM will be available where the EVSN of the Company will be displayed after successful login as per the instructions mentioned above for remote e-voting.
- 3. Members who have voted through remote e-voting will be eligible to attend the AGM. However, they will not be eligible to vote during the AGM.
- 4. Members are encouraged to join the AGM through Laptops / IPads for better experience.
- 5. Further, members will be required to allow camera and use internet with a good speed to avoid any disturbance during the meeting.
- 6. Please note that participants connecting from mobile devices or tablets or through laptop connecting via mobile hotspot may experience audio/video loss due to fluctuation in their respective network. It is therefore recommended to use stable WI-FI or LAN connection to mitigate any kind of aforesaid glitches.
- 7. Members who would like to express their views/ask questions during the AGM may register themselves as a speaker by sending their request in advance at least 7 (seven) days prior to the AGM mentioning their name, demat account number /folio number, e-mail id, mobile number and the brief description of their queries at <u>cs@megastarfoods.com</u>. These queries will be replied appropriately by the Company at the AGM.
- 8. Only those members who have registered themselves as a speaker, will be allowed to express their views/ask questions during the AGM.
- 9. Only those members, who are present in the AGM through VC/OAVM facility and have not cast their vote on the resolution through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system available during the AGM.
- 10. If any votes are cast by the members through the e-voting available during the AGM and if the same members have not participated in the AGM through VC/OAVM facility, then the votes cast by such members shall be considered invalid as the facility of e-voting during the AGM is available only to the members attending the AGM.

If you have any queries or issues regarding attending AGM & e-Voting from the CDSL e-Voting System, you can write an email to <u>helpdesk.evoting@cdslindia.com</u> or contact at toll free no. 1800 21 09911



All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, (CDSL,) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to <u>helpdesk.evoting@cdslindia.com</u> or call toll free no. 1800 21 09911.

### **REQUEST TO THE MEMBERS: -**

Members desiring any relevant information on the Audited Financial Statements or any matter to be placed at the AGM are requested to write to the Company at least 7 (seven) days in advance of the date of AGM through e-mail at <u>cs@megastarfoods.com</u>. The same will be replied by the Company suitably.

Date: 09.08.2024 Place: Chandigarh for and on behalf of **MEGASTAR FOODS LIMITED** 

Sd/-VIKAS GOEL Chairman & Managing Director DIN: 05122585 Add.: Plot No. 807, Industrial Area Phase-II, Chandigarh -160002

Registered Office: Plot No. 807, Industrial Area Phase -II, Chandigarh -160002 CIN: L15311CH2011PLC033393 Ph.: +91 1881240401 E-mail: <u>info@megastarfoods.com</u> Website: <u>www.megastarfoods.com</u>



### ADDITIONAL INFORMATION REQUIRED TO BE FURNISHED PURSUANT TO SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015 AND SECRETARIAL STANDARD-2 ON GENERAL MEETINGS

As required pursuant to Regulation 36 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Clause 1.2.5 of Secretarial Standards-2 on General Meetings, the particulars of Directors seeking appointment/re-appointment are as under: -

Sr. No	Particulars	Mr. Vikas Gupta (DIN: - 05123386)
1	Designation	Whole-time Director
2	Age	48 Years
3	DOB	30-01-1976
4	Nationality	Indian
5	Qualification	Bachelor of Commerce and Inter passed certificate from ICAI
6	Date of First Appointment on the Board	28-11-2011
7	Effective date of Current Re- appointment	Re-appointed as Whole-time Director of the Company for a second term of Five (5) years w.e.f. 04 April 2023.
8	Brief Resume/ Profile	Mr. Vikas Gupta aged 48 years, has more than 20 years of experience in this industry.
		He holds a degree of Bachelor of Commerce and Inter passed certificate from ICAI. He currently heads production, HR and administration, as well as participates in business development
9	Experience and Expertise	He has been in this industry for more than 20 years and currently heads production, HR and administration, as well as participates in business development.
10	Numbers of Board Meetings attended during the year FY 2023- 24	11 (eleven)
11	Directorship and Committee	Directorship: -
	membership held in other	•
	companies as on 31 March 2024	1. Megapacific Ventures Private Limited
		Committee Membership: -
		1. Finance & Investment Committee
12	Inter-se relationships between Directors & Key Managerial	Mr. Vikas Gupta is not related to any other director or KMP of the company.



	Personnel	
13	Shareholding in the Company as on 31 March 2024	22,19,900 Equity Shares (19.66%)
14	Terms & Conditions for re- appointment	He is a Whole-time Director of the company and is drawing remuneration as per special resolution passed in 11 <sup>th</sup> AGM and the Terms & Conditions of appointment or re-appointment are as per the Nomination and Remuneration Policy of the Company as displayed on the Company's website i.e. <u>www.megastarfoods.com</u>